

## ***Request for ACFLS Charitable Foundation, Inc Grant***

The *ACFLS Charitable Foundation, Inc.*, invites family law lawyers and judges, family court service providers, legal services programs, bar associations, and other qualifying family law related professionals or organizations to apply for an *ACFLS Charitable Foundation, Inc.* grant.

Visit our website for more information. [[www.acflsfoundation.org](http://www.acflsfoundation.org)]

**Deadline to Apply for Grants:** *October 31 each year*

**ALL GRANT APPLICATIONS MUST BE SENT TO:**

**[applications@acflsfoundation.org](mailto:applications@acflsfoundation.org)**

### **I. Project Description/Background:**

The *ACFLS Charitable Foundation, Inc.*, was incorporated and granted IRC 501(c)(3) public benefit corporation status in 2016. It is a foundation incorporated by members of the Association of Certified Family Law Specialists [ACFLS, Inc., a 501(c)(6) corporation] to “solicit donations and to raise funds for the purpose of making monetary grants to persons and/or entities who are working to enhance access to justice, to provide family law-related education, or to improve the California family law process for affected persons, families, or groups in need and to carry on other charitable activities associated with these goals as determined by the Board of Directors and allowed by law.” [Article 2, paragraph 3, Foundation Articles of Incorporation.]

### **II. Award Information:**

Presently, two grants are being awarded annually. The exact dollar amounts will vary, depending on the number and quality of applications received. The first grant is presented during the ACFLS Holiday Party, presently on the first Saturday in December, in San Francisco. The second grant is presented during the ACFLS Spring Seminar in March/April, in Rancho Las Palmas California. An application will be considered for one cycle of grants (December and March/April)

### **III. Guidelines:**

#### **A. Eligibility.**

Eligibility is restricted to entities and to persons engaged in delivering services in California that will provide support and assistance to family law courts, to family law litigants and families, to family law attorneys and other family law-related professionals, and/or for the improvement of the practice of family law.

## **B. Types of Programs That Will Be Funded.**

Funding will be awarded to new initiatives and to existing programs that promote access to justice in family law courts; assist organizations with inadequate resources to meet the needs for services in critical family law matters involving custody and visitation or domestic violence; educate family law lawyers; provide parenting education; promote mediation and other types of dispute resolution; and facilitate collaborative efforts between persons and entities that serve family court litigants. In evaluating proposals for the grants, factors such as innovation, sustainability, training and mentorship, quality of services, geographic diversity, number of litigants to be served, and measurable goals will be among the criteria to be considered.

### **GRANT APPLICATION WITH INSTRUCTIONS:**

*Please prepare your grant application using the following format in three parts:*

1. a cover sheet, (2) a description of the project to be funded, and (3) attachments.  
**Then, email the proposal to: [applications@acflsfoundation.org](mailto:applications@acflsfoundation.org)**
2. If you have questions, please contact any Board member.
3. We ask that you limit your application to 10 pages or less, single spaced, 12-point font, one-inch margins and include page numbers. Please present all narrative documents or attachments in Word, Excel or Adobe pdf formats.

#### **1. COVER SHEET**

##### **APPLICANT:**

Please provide the legal name of the person or organization. If applicable, list the fiscal sponsor.

##### **CONTACT INFORMATION:**

- Name of the Executive Director and/or key staff responsible for the project.
- Phone and email for each key staff person.
- Mailing address.
- Organization's website address.

**TITLE OF PROPOSAL:** The name of the project.

##### **BUDGET OF YOUR ORGANIZATION:**

Your organization's budget for the current fiscal year.

##### **PROJECT'S BUDGET:**

The proposed or existing budget for the project or program seeking the grant.

##### **GRANT REQUEST:**

The amount of money you are requesting.

2. **DESCRIBE YOUR PROPOSAL/PROGRAM:**

Please describe your proposed project or program with specificity. If the project or program is already in existence, please summarize the history and background. Tell us about the people involved with it.

**STATEMENT OF NEED FOR YOUR PROPOSAL:**

Please explain why your proposal or program is needed.

**YOUR GOALS AND OBJECTIVES:**

What are the major goals or objectives of your project or program? Please describe any challenges that you anticipate or have encountered and the strategies for meeting those challenges. How do you envision the outcomes you are expecting and how will you quantify them? Explain how your organization will carry out the program.

**TARGETED POPULATION:**

Please describe the people who will be served by your project or program, including any income qualifications. If you are going to charge fees for the project or programs, please explain why the fee is needed and how it will be used.

**EVALUATING THE PROJECT:**

How will you evaluate the success of your project or program?

**SUSTAINABILITY:**

How long do you think your project or program will endure and how do you think it will change and grow over time?

3. **ATTACHMENTS:** Please attach the following to your proposal:

- **BOARD LIST:** The names and addresses of Officers and Directors. If you have a fiscal sponsor, please provide a list of the Board members of the sponsor as well.
  - **STAFF:** The names and addresses of the key staff of your organization and those who will be responsible for the proposed project.
  - **ADDITIONAL INFORMATION:** Any other information that you think would help us to better understand the work you do or hope to do. Examples would be brochures, annual reports, publicity for events, etc. [07.24.2019]
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